

INTERNSHIP DETAILS - THE BRITISH SCHOOL

Name of Contact: Naumita Chopra, University/College Guidance Counsellor

Sponsoring Organization/Company: The British School

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INTERNSHIP/PLACEMENT DETAILS

Duration offered: 4 weeks (August 13, 2012 to September 14, 2012)

Stipend: Unpaid voluntary internship, Accommodation with the host family with meals provided. Airport drop and pick up and travel to and from the host family to the school is also included. The interns will also have opportunities to visit areas around Delhi.

PROFILE OF THE SCHOOL

The British School, New Delhi, was founded in 1963. It is a not-for-profit day school with an international student population of about 52 nationalities. Approximately 670 students are enrolled in classes from Nursery to Year 13.

Professional Affiliations - The Cambridge International Examinations (CIE), Edexcel, International Baccalaureate Organisation (IBO), and Council of International Schools (CIS) accredited member.

Curriculum - Students follow the National Curriculum of England from Nursery to Key Stage 3 (Year 7, 8 & 9). In Secondary School (Years 10 – 13) all students are required to pursue The British School Diploma, which is earned at the end of Year 13. Integrated into this curriculum are courses that also prepare students for external examinations (Cambridge International Examinations and Edexcel) in the IGCSE Programme (Years 10 & 11) and the International Baccalaureate Diploma Programme (Years 12 & 13). There are 51 students in our graduating class (Year 13) this year and 60 (Year 12) students to whom we offer 39 IB subject options.

PROJECT DETAILS

- Opportunity to work with the IB & IGCSE students in classrooms, university applications — Work with students across secondary school in school projects such as training students for Model United Nations, Harvard Model Congress, and student council.

- Opportunity to work with students and establish community service programme — The intern's usual workplace will be at the school and he/she will work the usual school hours, Monday to Friday.

They will report to the University/College Guidance Counsellor Naumita Chopra, and will be assigned a mentor and will work with teachers on various projects.

APPLICANT PROFILE

- Have enthusiasm to work with 16-18 year olds
- Posses proficient computer skills to be able to use a PC, Windows software, email etc
- Be willing to learn new skills, especially working in the classroom with the teacher
- Be flexible and sociable to get along well with people
- Be fluent in written and spoken English
- Be mature, punctual, hardworking, attentive to detail, observant, and able to work without supervision after training
- Be a self-starter, able to take initiative, and learn and adapt quickly

Suggested: It may be helpful to bring his/her own laptop

To apply please send your Cover Letter, CV, and Letter of Reference by 15th March 2012 to Ms. Naumita Chopra, University/College Guidance Counsellor at n.chopra@british-school.org with a cc to Ms. Renu Nagpal at r.nagpal@british-school.org